



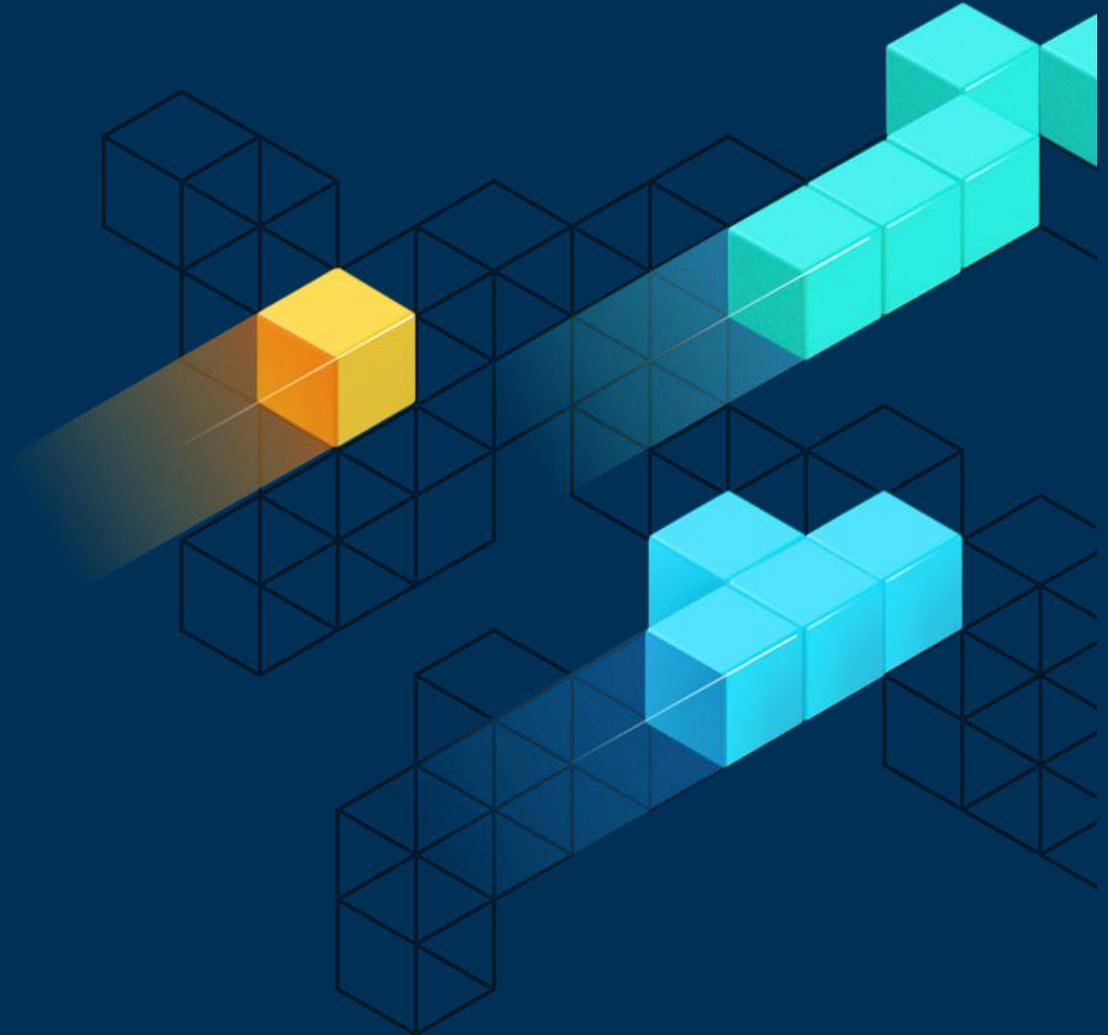
CUSTOMER DOCUMENTATION

Xero Integration

Beta User Guides and FAQs



Version 2.0
November 2022



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Connect your Modulr account to Xero

The following section will walk you through the connection journey between your Modulr account and Xero

Note: The Modulr user must have Admin role to connect to Xero

Connecting to Xero

The screenshot shows the Modulr Finance Ltd customer account portal. The left sidebar contains a menu with the following items: Accounts, Move Money, Pending payments, Beneficiaries, Approvals, Reports, Users, Notifications, and Connections. The 'Connections' item is highlighted with a red box. A red arrow points from this box to a text box containing the text: "New option available in Portal. Click Connections menu".

The main content area displays the "Accounts" page for Modulr Finance Ltd. It includes a search bar for account names or IDs, a "Go" button, and a "Sort by" dropdown menu. Below these is a table of accounts:

Account ID	Account	Alias	Identifier	Currency	Balance
A217390A	Modulr Finance Ltd	Xero Test Account 1	04-00-72 / 16758994	GBP	36.99
A217390E	Modulr Finance Ltd	Xero Test Account 2	04-00-72 / 16663381	GBP	11.01

Connecting to Xero

The screenshot shows a web browser window with the URL `secure.modulrfinance.com/connections`. The page header includes the Modlr logo and the company name 'Modulr Finance Ltd'. A user profile for 'Ian Espiga' is visible in the top right. The main content area is titled 'Connections' and features a card for 'Xero' with the text 'Authorise the connection with Xero then select the accounts to use.' A blue button labeled 'Connect to Xero' is highlighted with a red rectangular box. A red arrow points from this button to a white text box containing the instruction: 'To start connection journey. Click Connect to Xero button'. A dark blue sidebar on the left contains a list of navigation items: Accounts, Move Money, Pending payments, Beneficiaries, Approvals, Reports, Users, Notifications, and Connections (which is highlighted in green). At the bottom of the sidebar are links for 'Get help' and 'About Modulr'.

Connecting to Xero

The screenshot shows the Modlr Finance web interface with a 'Disclaimer' modal open. The modal title is 'Disclaimer' with a 'Cancel' button in the top right. The main text reads: 'Modlr will access the following information stored on your Xero account for the purpose of processing payments of your selected bills and reconciling your account (where relevant):'. Below this is a box titled 'Categories of Data Accessed' containing the following items:

- Business details**
(including the business name, address and contact details)
- Invoice details**
(including contacts and amount due)
- Payment details**
(including account numbers and sort codes)
- Employee details**
(including payroll details)
- Accounting data**
(including your bank transaction data).

Below the categories, it says: 'Please read and accept the following notices before authorising the connection with Xero.' There are two checkboxes, both checked:

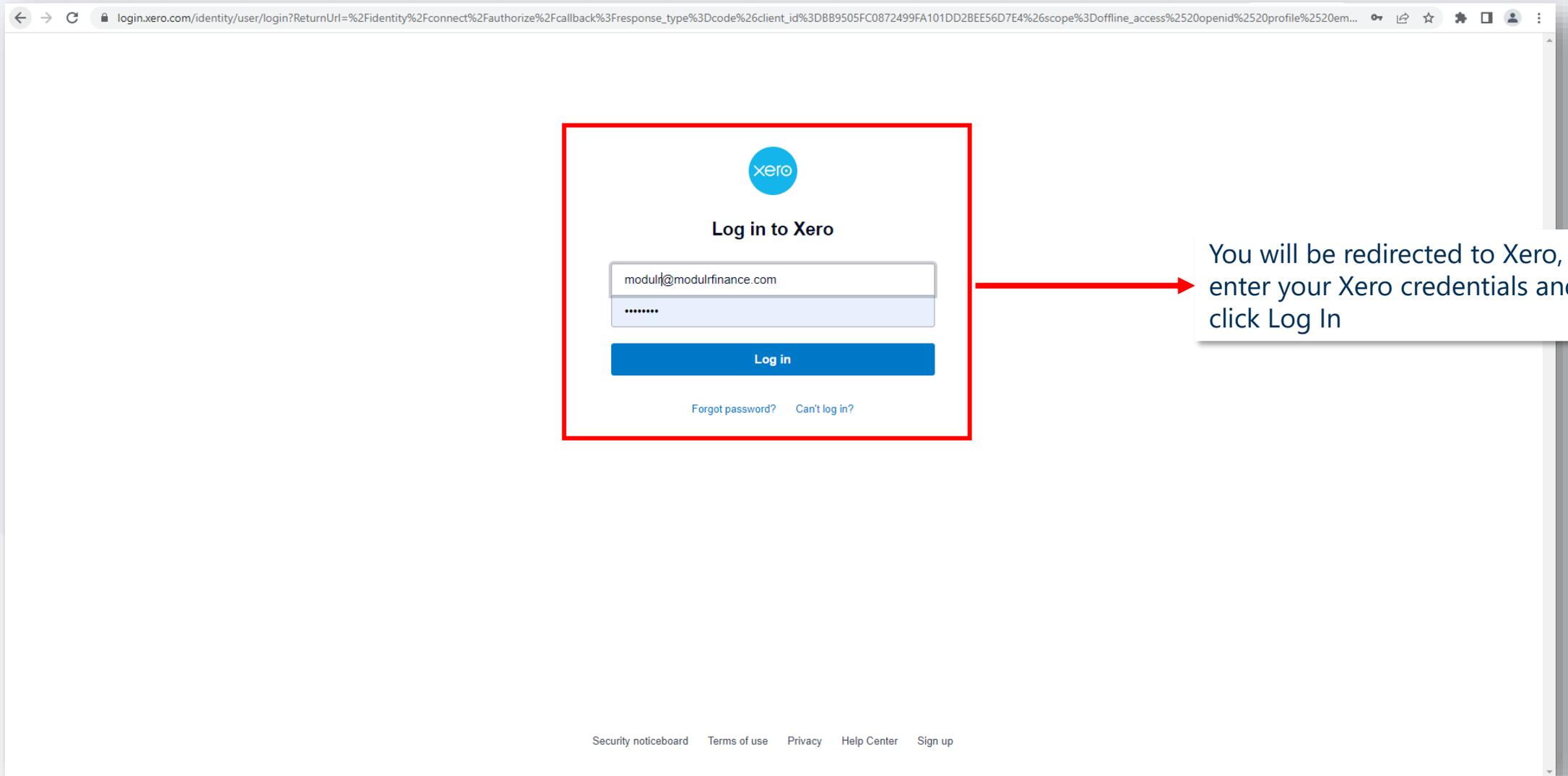
- I have read and accept the [Acknowledgement notice](#)
- I have read and accept the [Consent notice](#) and agree to allow Modlr access to my data

A blue 'Continue' button is at the bottom of the modal. A red box highlights the checkboxes and the 'Continue' button. A red arrow points from the 'Continue' button to a callout box on the right.

Accept Acknowledgement and Consent notices and click continue

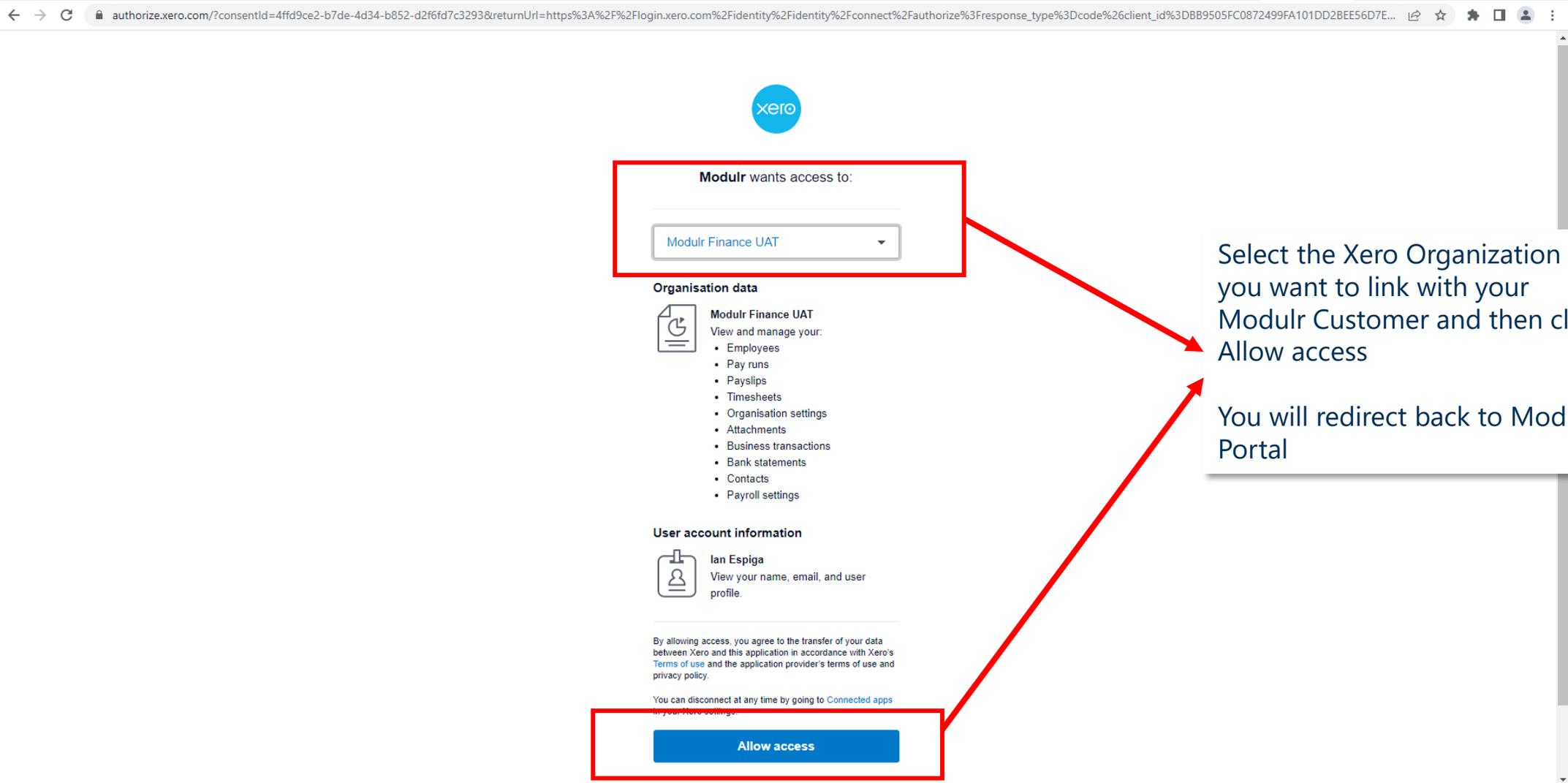
You can review notice details by clicking on the links

Connecting to Xero



You will be redirected to Xero, enter your Xero credentials and click Log In

Connecting to Xero



Select the Xero Organization you want to link with your Modlr Customer and then click Allow access

You will redirect back to Modlr Portal

Connecting to Xero

The screenshot shows the Modlr Finance UAT interface. The top navigation bar includes the Modlr logo, the company name 'Modlr Finance Ltd', and the user name 'Ian Espiga'. The left sidebar contains various menu items: Accounts, Move Money, Pending payments, Beneficiaries, Approvals, Reports, Users, Notifications, and Connections (highlighted in green). The main content area is titled 'Connections' and displays a successful connection to Xero. A red box highlights the Xero connection card, which includes the Xero logo, the text 'Xero Authorised', and 'Connected to Modlr Finance UAT'. A red arrow points from this card to a text box that reads: 'Now you have successfully connected your Xero Organization with your Modlr Customer'. Below the connection card is a section titled 'Selected Accounts' with a red box around a blue 'Select Accounts' button. A red arrow points from this button to a text box that reads: 'Next step, select the Modlr E-Money accounts you want to Sync with Xero'. The 'Selected Accounts' section also contains a message: 'No accounts selected. Complete setup by selecting the Modlr accounts to use with Xero. Selected accounts will display here.'

Connecting to Xero

The screenshot shows the Modlr interface with a 'Connections' section. A 'Select Accounts' dialog box is open, displaying a list of 'Billing Accounts' for 'Modulr Finance Ltd'. The dialog includes a search bar, a 'Done' button, and a 'Cancel' button. Two accounts are listed, both with a checkmark in a blue box, indicating they are selected. A red box highlights the dialog, and a callout box with an arrow pointing to the dialog contains the text: 'Open dialog box, select the desired accounts you want to sync, then click Done button'.

Account Name	Account ID	Balance
Modulr Finance Ltd	040072 / 16758994 A217390A	GBP 34.77
Modulr Finance Ltd	040072 / 16663381 A217390E	GBP 13.23

Connecting to Xero

The screenshot shows the Modlr Finance Ltd user interface. On the left is a dark sidebar with navigation items: Accounts, Move Money, Pending payments, Beneficiaries, Approvals, Reports, Users, Notifications, Connections, Get help, and About Modlr. The main content area is titled 'Modlr Finance Ltd' and 'Connections'. A 'Xero' connection card is visible, showing 'Xero Authorised' and 'Connected to Modlr Finance Ltd'. A 'Select Accounts' modal dialog is open in the center, titled 'Select Accounts' with a 'Cancel' button. Under 'Billing Accounts', there is a dropdown menu currently showing 'Select'. Below the dropdown, it says 'Select one or more accounts to use for Billing'. Two accounts are listed: 'Modlr Finance Ltd 040072 / 16758994' and 'Modlr Finance Ltd 040072 / 16663381', each with a close icon. At the bottom of the modal is a blue button labeled 'Save Selected Accounts', which is highlighted with a red rectangular box. A red arrow points from this box to a callout box on the right containing the text: 'Click Save Selected accounts, these accounts will be created in Xero'. In the background, there are buttons for 'Disconnect', 'Edit Accounts', and 'Billing'.

Connecting to Xero

Modlr Modlr Finance Ltd 1 Ian Espiga

Connections

Xero ✔ Authorised Disconnect
Connected to Modlr Finance UAT

Selected Accounts Edit Accounts

Account Name	Account Alias	Sort Code	Account Number	
Modlr Finance Ltd	Modlr Finance Ltd	040072	16758994	Billing
Modlr Finance Ltd	Modlr Finance Ltd	040072	16663381	Billing

Get help About Modlr

Now you have your accounts synced to Xero. Statement lines will be created automatically for each transaction of your E-Money accounts

Connecting to Xero

The screenshot shows the Xero 'Bank accounts' page. At the top, there is a navigation bar with 'Modulr Finance UAT', 'Dashboard', 'Business', 'Accounting', and 'Contacts'. Below this, the 'Bank accounts' section is highlighted with a red border. It contains two account cards. The first card shows a 'Statement Balance' of 1.22 and a 'Balance in Xero' of 0.00. The second card shows a 'Statement Balance' of (1.22) and a 'Balance in Xero' of (1.23). Both cards have a 'Reconcile 1 item' button and a 'Show account on Dashboard' checkbox.

In Xero → Accounting → Bank accounts you will see that Modulr E-Money accounts were created and ready to be used for Bills payments

Automate single payments

The following section will walk you through how to automatically create and then approve Xero single payments

Single payments

Modulr Finance UAT ▾ Dashboard Business Accounting Contacts

Purchases overview > Bills to pay >

New Bill

From: Some Supplier Date: 22 Sep 2022 Due Date: 22 Sep 2022 Reference: Your service Total: 0.00

Add last items

GBP British Pound Amounts are Tax Exclusive

Item	Description	Qty	Unit Price	Account	Tax Rate	Amount GBP	
⋮	Some service	1.00	2.00	320 - Direct Wages	No VAT	2.00	×
⋮							×
⋮							×
⋮							×
⋮							×

Add a new line ▾ Assign expenses to a customer

Subtotal 2.00
VAT 0.00
TOTAL 2.00

Save ▾ Approve ▾ Cancel

History & Notes
Add Note

In Xero go to Business → Bills to Pay → New Bill.

Fill the Bill as normal and then approve it .

Single payments

The screenshot displays the Modlr Finance UAT interface. At the top, there is a navigation bar with 'Modulr Finance UAT', 'Dashboard', 'Business', 'Accounting', and 'Contacts'. A search icon, a notification bell, and a user profile icon are also present. The main content area shows a bill with a total of 2.00. Below the bill, there is a table with columns for Unit Price, Account, Tax Rate, and Amount GBP. The table contains one row with a unit price of 2.00, account 'Direct Wages', tax rate 'No VAT', and amount '2.00'. Below the table, there is a summary section with 'Subtotal 2.00', 'Total No VAT 0.00', and a bolded 'TOTAL 2.00'. At the bottom of the screenshot, there is a 'Make a payment' form with fields for 'Amount Paid' (2.00), 'Date Paid' (22 Sep 2022), 'Paid From' (Modulr-Modulr Finance Lt), and 'Reference' (Pay for service). A green 'Add Payment' button is located to the right of the form. A red box highlights the form fields, and another red box highlights the 'Add Payment' button. A red arrow points from the 'Add Payment' button to a text box on the right. Another red arrow points from the text box on the left to the form fields.

To create an invoice payment:
Select the amount you want to pay for the invoice. You can select an amount lower than total due, to split the payments.
Set a date when the payment will be executed, it could be a date in future.
Choose your Modulr E-Money account that was previously synced during the connection workflow.
Set a reference description for your payment, this reference will appear on the Modulr Portal.

Click add payment, Modulr will then receive a payment request for this Bill.

Unit Price	Account	Tax Rate	Amount GBP
2.00	Direct Wages	No VAT	2.00

Subtotal	2.00
Total No VAT	0.00
TOTAL	2.00

Amounts are Tax Exclusive

Make a payment

Amount Paid	Date Paid	Paid From	Reference
2.00	22 Sep 2022	Modulr-Modulr Finance Lt	Pay for service

History & Notes

Approved by Ian Espiga on 22 Sep 2022 at 15:35PM
Your service from Some Suplier for 2.00.

Single payments

The screenshot shows the Modlr Finance portal interface. The browser address bar displays `secure.modulrfinance.com/approval/payment`. The user is logged in as `carlos cadena`. The main content area is titled "Modulr Finance Ltd" and shows "Payments 1" and "Beneficiaries". A summary indicates "Total payments value GBP 2.00" and "Displaying all 1 pending payment approval".

Created	Scheduled	From	To	Reference	Currency	Amount	
▶ Thu 22/09/22 2:38pm	Immediately	Modulr Finance Ltd	Mr Supplier	Pay for service	🇬🇧 GBP	2.00	○

The "Approvals" tab in the left sidebar is highlighted with a red box. A red arrow points from this box to a text box containing the following instructions:

Sign in to the Modlr Portal and click on the Approvals tab.
You will see Bill's payment request.

Single payments

The screenshot shows the 'Approvals' section of the Modur Finance Ltd interface. A table lists a single pending payment with the following details:

Created	Scheduled	From	To	Reference	Currency	Amount	
Thu 22/09/22 2:38pm	Immediately	Modur Finance Ltd	Mr Supplier	Pay for service	GBP	2.00	✓

At the bottom of the screen, there are two buttons: 'Reject' and 'Approve'. The 'Approve' button is highlighted with a red box, and a red arrow points from it to a text box that reads: 'Select the payment and then click the Approve button'. The 'Approve' button is currently disabled.

Single payments

The screenshot shows the Modlr Finance web application interface. A modal window is open in the center, titled "Confirmation", asking the user to "Approve 1 payment?". The modal displays the "Selected value" as "GBP 2.00". Below this, there is a warning message: "Don't be the victim of a scam. If you've received an unexpected request to make a payment, or to pay to or set up an irregular beneficiary, contact the company and double-check the request is genuine. Modlr will never ask you to move money, but criminals could." At the bottom of the modal, there are two buttons: "Approve" (highlighted with a red box) and "Cancel".

In the background, the main interface shows a "Payments" section with a table of pending approvals. The table has columns for "Created", "Currency", and "Amount". One payment is listed with a value of "2.00" and currency "GBP".

A callout box on the right side of the modal contains the text: "Confirm the payment by clicking the Approve button". A red arrow points from this callout box to the "Approve" button.

Single payments

Modlr Modlr Finance Ltd 📍 Ian Espiga 👤

← Accounts

Xero Test Account 1 [Account options](#)

Sort Code 04-00-72

Account number 16758994

GBP 🇬🇧

Available balance **31.54**

Current balance 31.54

▶ Search and filter transactions [Clear filters](#) [Make payment](#)

Date	Reference	Details	Paid in	Paid out	GBP Balance
Thu 22 Sep 2022 14:43 pm	#T210HPZS9H	Payment to Modlr Supplier: Pay for service		2.00	31.54 ...
Thu 22 Sep 2022 12:57 pm	#T210HPZS9H	Payment to Modlr Supplier: Statements		1.20	31.54 ...
Thu 22 Sep 2022 09:43 am	#T210HPM4YQ	Payment to Modlr Finance Ltd: Pay for service		1.32	34.77 ...
Fri 12 Aug 2022 07:40 am	#T210GB6E	Payment to Modlr Supplier: Your Payment ref		1.00	35.99 ...
Wed 10 Aug 2022 00:01 am	#T210G8W5A	Payment to Modlr Supplier: Your Payment ref		1.00	36.99 ...
Tue 9 Aug 2022 12:16 pm	#T210G8W5A	Payment to Modlr Supplier: Your Payment ref		1.00	41.99 ...
Tue 9 Aug 2022 10:26 am	#T210G8W5A	Payment to Richard Kaura: Xero Pay Richard		1.00	42.00 ...

On Accounts → Select the source account which was used to make the payment, you will see the payment transaction successfully executed.

Single payments

The screenshot shows the Xero interface for a bank account. At the top, there are navigation tabs: 'Modulr Finance UAT', 'Dashboard', 'Business', 'Accounting', and 'Contacts'. Below these, the account name 'Modulr-Modulr Finance Ltd-16758994' is displayed. The current balance is shown as (4.45) Statement Balance and (3.23) Balance in Xero. A 'Reconcile (3)' button is visible. The 'Bank statements' tab is selected, showing a table of transactions. The first row is highlighted with a red border and a red arrow points to it. The table has columns: Date, Type, Payee, Particulars, Code, Reference, Analysis Code, Spent, Received, Balance, Source, and Status.

<input type="checkbox"/>	Date	Type	Payee	Particulars	Code	Reference	Analysis Code	Spent	Received	Balance	Source	Status
<input type="checkbox"/>	22 Sep 2022	INT_INTERC	Modulr Supplier	Payment to Modulr Supplier: Pay for service		7c1b88e1-8a06-481e-9e5c-384251a4c535		2.00		(4.45)	Bank Feed	Unreconciled
<input type="checkbox"/>	22 Sep 2022	INT_INTERC	Modulr Supplier	Payment to Modulr Supplier: Statements		67625f5b-3d305-4480-47880632276		1.23		(2.45)	Bank Feed	Unreconciled
<input type="checkbox"/>	22 Sep 2022	INT_INTERC	Modulr Finance Ltd	Payment to Modulr Finance Ltd: Paym funds				1.22		(1.22)	Bank Feed	Unreconciled

In Xero → Bank Accounts, select the account that you chose to make the payment of the Bill. Then on Bank statements tab, you will find a statement line for the payment transaction that was executed.

Single payments

Modulr Finance UAT | Dashboard | Business | Accounting | Contacts

Bank Account: Modulr-M

Statement Balance | Balance in Xero | Different balances?

What's this?

Reconcile (2) | Bank statements | Account transactions | Compact view

What's this? Review your bank statement lines... then match with your transactions in Xero

	Spent	Received		Spent	Received
22 Sep 2022 Modulr Finance Ltd Payment to Modulr Finance Lt More details	1.22				
22 Sep 2022 Modulr Supplier Payment to Modulr Supplier: ... 7c1b88e1-8a06-481e-9e5c-3842... More details	2.00		OK	22 Sep 2022 Payment: Some Suplier Ref: Pay for service	2.00

Page 1 of 1 (2 items to be reconciled) Suggest previous entries

Finally click the Reconcile tab on selected account, and you will be able to match the bank statement line against the payment transaction associated to the Bill paid.

Automate batch payments

The following section will walk you through how to automatically create and then approve Xero batch payments

Batch payments

Modulr XCS Automation 2 (UK-20...)

Dashboard Business Accounting Contacts

Purchases overview > Bills to pay >

Bill Invoice #2

Awaiting Payment Print PDF Bill Options

From	Date	Due Date	Reference	Total
Supplier Services 2	7 Oct 2022	7 Oct 2022	Invoice #2	20.00
No address				
Add address				

Amounts are Tax Exclusive

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Amount GBP
	Other Service	1.00	20.00	Direct Wages	No VAT	20.00
Subtotal						20.00
Total No VAT						0.00
TOTAL						20.00

Make a payment

Amount Paid: 20.00 Date Paid: [] Paid From: []

History & Notes

Approved by Ian Espiga on 7 Oct 2022 at 15:28PM
Invoice #2 from Supplier Services 2 for 20.00.

In Xero go to Business → Bills to Pay → New Bill.
Fill the Bill as normally and then Approve it.

Batch payments

Modulr XCS Automation 2 (UK-20... | Dashboard | Business | Accounting | Contacts | + | 🔍 | 🔔 | ? | ☰ | IE

Purchases overview > Bills to pay >
Bill Invoice #2

Awaiting Payment Print PDF 📄 Bill Options ▾

From	Date	Due Date	Reference	Total
Supplier Services 2	7 Oct 2022	7 Oct 2022	Invoice #2	20.00
No address				
Add address				

Amounts are Tax Exclusive

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Amount GBP
	Other Service	1.00	20.00	Direct Wages	No VAT	20.00
Subtotal						20.00
Total No VAT						0.00
TOTAL						20.00

Make a payment

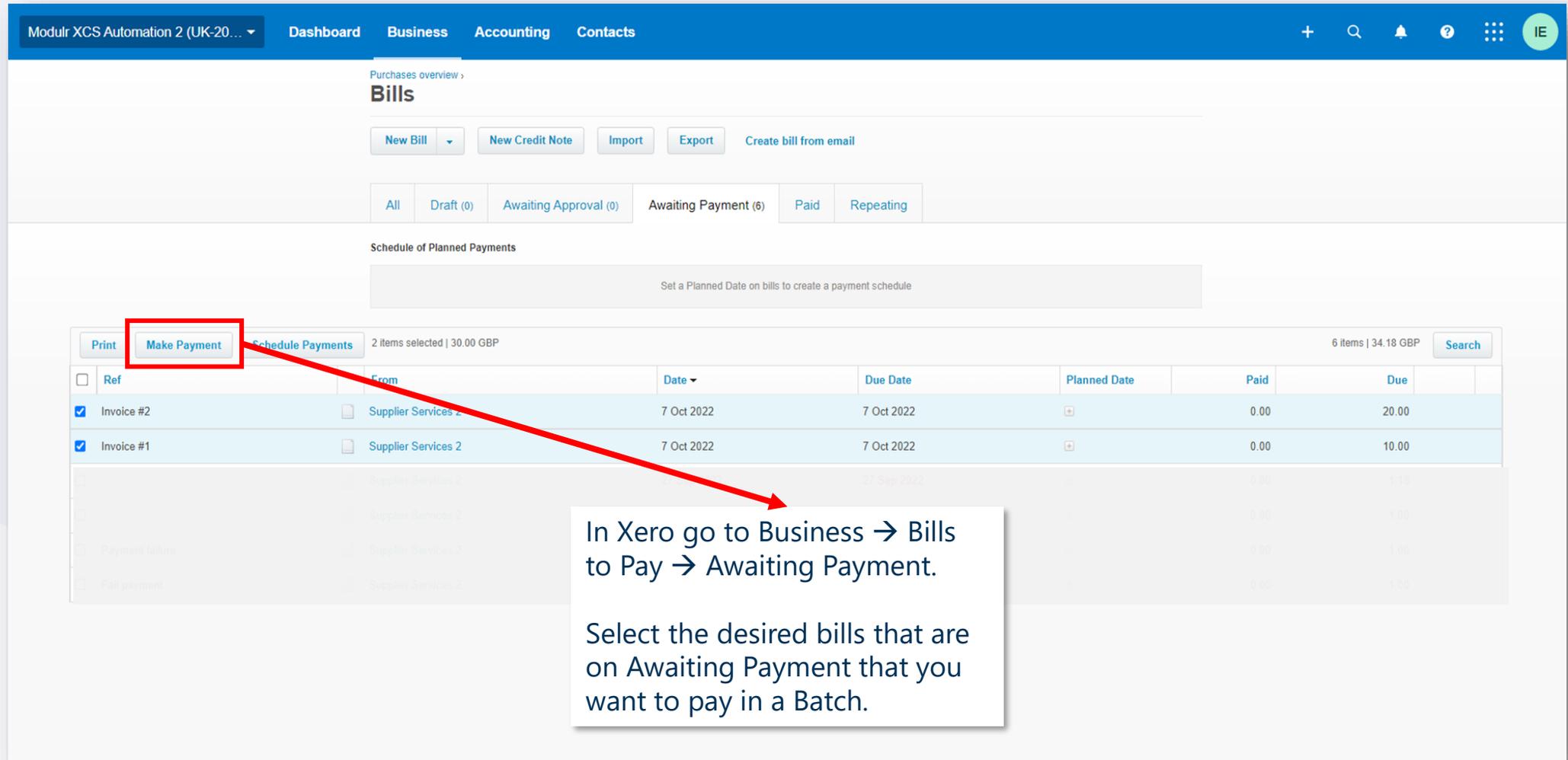
Amount Paid	Date Paid	Paid From
<input type="text" value="20.00"/>	<input type="text" value=""/>	<input type="text" value=""/>

History & Notes

Approved by Ian Espiga on 7 Oct 2022 at 15:28PM
Invoice #2 from Supplier Services 2 for 20.00.

Create other Bills as need.
Complete the the Bill as normal and then Approve it .

Batch payments



The screenshot shows the Xero interface for managing bills. The top navigation bar includes 'Modulr XCS Automation 2 (UK-20...)', 'Dashboard', 'Business', 'Accounting', and 'Contacts'. The main content area is titled 'Bills' and includes buttons for 'New Bill', 'New Credit Note', 'Import', 'Export', and 'Create bill from email'. Below this, there are filters for 'All', 'Draft (0)', 'Awaiting Approval (0)', 'Awaiting Payment (6)', 'Paid', and 'Repeating'. A section for 'Schedule of Planned Payments' contains a message: 'Set a Planned Date on bills to create a payment schedule'. The main table displays a list of bills with columns for 'Ref', 'From', 'Date', 'Due Date', 'Planned Date', 'Paid', and 'Due'. Two bills are selected, and the 'Make Payment' button is highlighted with a red box. A red arrow points from this button to a text box containing instructions.

In Xero go to Business → Bills to Pay → Awaiting Payment.

Select the desired bills that are on Awaiting Payment that you want to pay in a Batch.

Ref	From	Date	Due Date	Planned Date	Paid	Due
Invoice #2	Supplier Services 2	7 Oct 2022	7 Oct 2022		0.00	20.00
Invoice #1	Supplier Services 2	7 Oct 2022	7 Oct 2022		0.00	10.00
	Supplier Services 2		27 Sep 2022		0.00	1.00
	Supplier Services 2				0.00	1.00
Payment failure	Supplier Services 2				0.00	1.00
Fail payment	Supplier Services 2				0.00	1.00

Batch payments

× Make payments Create payment

Pay from: Modul-xero-customer-onboarding-2409-03851151 | Payment method: Mark as paid | Payment date: Today | Payment reference: Batch Payment | Narrative

Payee ↓	Reference from bill	Payee reference	Due date	Bank account	Due	Payment
Supplier Services 2	Invoice #1	Local batch	7 Oct 2022	00-00-00-12345678	10.00	10.00 ;
Supplier Services 2	Invoice #2	Local batch	7 Oct 2022	00-00-00-12345678	20.00	20.00 ;
					Total	30.00

Select Modulr E-Money account, Mark as Paid as payment method, choose a payment date and set a Payment reference.

Once all fields are completed, then click Create payment.

Batch payments

The screenshot shows a 'Make payments' window with a confirmation message and a table of payment details. A red box highlights the confirmation message, and a red arrow points from it to a text box. Another red box highlights the 'Finish and view batch' button, with a red arrow pointing from it to another text box.

× Make payments Finish and view batch

Your bill payment was successful

Paid from: **Modulr-xero-customer-onboarding-2409-03851151** Payment date: **7 Oct 2022** Reference for your statement: **Batch Payment**

Payee ↓	Payee reference	Bank account	Payment
Supplier Services 2	Local batch	00000012345678	10.00
Supplier Services 2	Local batch	00000012345678	20.00
Total			30.00

You will get a confirmation that a Batch Payment was successfully created.

Click here to view batch payment transaction details.

Batch payments

Modulr XCS Automation 2 (UK-20... | Dashboard | Business | Accounting | Contacts

Bank Accounts > Modulr-xero-customer-onboarding-2409-03851151 > **Transaction: Batch Payment** Modulr-xero-customer-onboarding-2409-03851151 00-00-00-03851151

Unreconciled | Export Batch File | Print Batch PDF | Send Remittance | Options

Payment Date Details To appear on your bank statement
7 Oct 2022 Batch Payment

To	Ref	Details To appear on contact's bank statement	Due Date	Payment GBP
Supplier Services 2	Invoice #1	Local batch	7 Oct 2022	10.00
Supplier Services 2	Invoice #2	Local batch	7 Oct 2022	20.00
Total				30.00

Cancel

History & Notes ?

Approved by Ian Espiga on 7 Oct 2022 at 15:30

Show History (1 entry) | Add Note

You can see batch payment transactions details.

Batch payments

YOU'RE IN A TEST ENVIRONMENT API documentation Get in touch

QA **Modulr** xero-customer-onboarding-2409 Noe Connelly

Payments **2** Beneficiaries Total payments value **GBP** 30.00

1 Displaying all 2 pending payment approvals

Created	Scheduled	From	To	Reference	Currency	Amount	<input checked="" type="checkbox"/>
▶ Fri 07/10/22 2:30pm	Immediately	xero-customer-onboarding-2409	Sup Lier	7e21bd47-ee6d-4ca3	GBP	20.00	<input checked="" type="checkbox"/>
▶ Fri 07/10/22 2:30pm	Immediately	xero-customer-onboarding-2409	Sup Lier	254ade7e-688f-4bb1	GBP	10.00	<input checked="" type="checkbox"/>

Select the payments that belong to the Batch payment.

Click to approve the payments.

Selected value **GBP** 30.00 Reject Approve Selected **2**

Batch payments

YOU'RE IN A TEST ENVIRONMENT API documentation Get in touch

QA **Modulr** xero-customer-onboarding-2409 Noe Connelly

Payments **2** Beneficiaries Total payments value **GBP** 30.00

1 Displaying all 2 pending payment approvals

Created	Scheduled	Reference	Currency	Amount	
▶ Fri 07/10/22 2:30pm	Immediately	7e21bd47-ee6d-4ca3	GBP	20.00	✓
▶ Fri 07/10/22 2:30pm	Immediately	254ade7e-688f-4bb1	GBP	10.00	✓

Confirmation

Approve 2 payments?

Selected value
GBP 30.00

i Don't be the victim of a scam.
If you've received an unexpected request to make a payment, or to pay to or set up an irregular beneficiary, contact the company and double-check the request is genuine. Modulr will never ask you to move money, but criminals could.

Approve

Cancel

Confirm the payment by clicking Approve button.

Selected value **GBP** 30.00 Reject Approve Selected **2**

Batch payments

YOU'RE IN A TEST ENVIRONMENT API documentation Get in touch

QA **Modulr** xero-customer-onboarding-2409 Noe Connelly

← Accounts

preapproval-account [Account options](#)

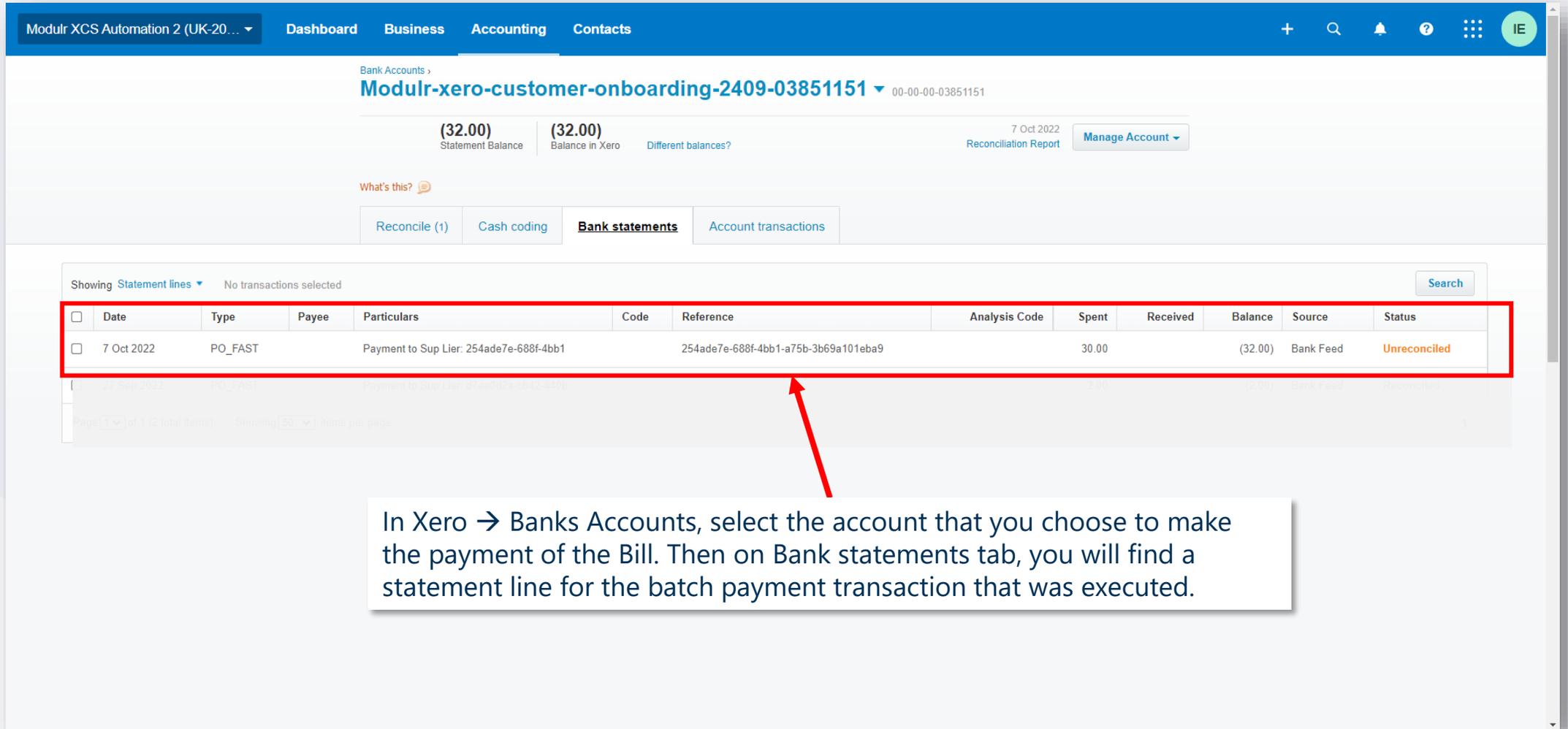
Sort Code 00-00-00 GBP
Available balance 968.00
Account number 03851151 Current balance 968.00

▶ Search and filter transactions [Clear filters](#) [Add funds](#) [Make payment](#)

	Date	Reference	Details	Paid in	Paid out	GBP Balance
—	Fri 7 Oct 2022 14:32 pm	#T1100RQFQV	Payment to Sup Lier: 7e21bd47-ee6d-4ca3		20.00	968.00 ...
—	Fri 7 Oct 2022 14:32 pm	#T1100RQFQU	Payment to Sup Lier: 254ade7e-688f-4bb1		10.00	988.00 ...
—	Tue 27 Sep 2022 13:57 pm	#T1100RPFQM	Payment to Sup Lier: d432b134-696f-4...		1.00	998.00 ...
—	Tue 27 Sep 2022 13:57 pm	#T1100RPFQK	Payment to Sup Lier: d7aa0d2a-dba...		1.00	999.00 ...
+	Sat 24 Sep 2022 02:56 am					1000.00 ...

On Accounts → Select the source account which was used to make the batch payment, you will see the payment transactions that were successfully executed.

Batch payments



The screenshot shows the Xero interface for a bank account. The account name is "Modulr-xero-customer-onboarding-2409-03851151". The balance is (32.00). The "Bank statements" tab is selected, showing a table of transactions. A red box highlights the first transaction, and a red arrow points to it from a text box below.

Date	Type	Payee	Particulars	Code	Reference	Analysis Code	Spent	Received	Balance	Source	Status
7 Oct 2022	PO_FAST		Payment to Sup Lier: 254ade7e-688f-4bb1		254ade7e-688f-4bb1-a75b-3b69a101eba9		30.00		(32.00)	Bank Feed	Unreconciled

In Xero → Banks Accounts, select the account that you choose to make the payment of the Bill. Then on Bank statements tab, you will find a statement line for the batch payment transaction that was executed.

Batch payments

Modulr XCS Automation 2 (UK-20... | Dashboard | Business | Accounting | Contacts | + | 🔍 | 🔔 | ? | ☰ | IE

Bank Accounts
Modulr-xe

Statement Balance | Balance in Xero = Different balances? | [Reconciliation Report](#)

What's this?

Reconcile (1) | Cash coding | Bank statements | Account transactions | Compact view

What's this?
Review your bank statement lines... | ...then match with your transactions in Xero

	Spent	Received		Spent	Received
7 Oct 2022 Payment to Sup Lier: 254ade7... 254ade7e-688f-4bb1-a75b-3b69... More details	30.00		<input type="button" value="OK"/>	07 Oct 2022 Payment: multiple items Ref: Batch Payment	30.00

Match | Create | Transfer | Discuss | Find & Match

Page 1 of 1 (1 item to be reconciled) | Suggest previous entries

Finally click Reconcile tab on selected account, and you will be able to match bank statement line against batch payment transaction.

FAQs

Who do I contact if I have an issue with my Xero connection?

- If you have access to customer portal and have an Admin role, you should see Connections menu on your bottom left, if not contact our customer support (support@modulrfinance.com).
- When you start the connection journey as showed before, you will be redirected to Xero. If you found trouble login to Xero, contact Xero customer support (<https://central.xero.com/s/contact-support>).
- If there is any enquire regarding the process, please contact our customer support (support@modulrfinance.com).

Who do I contact if I have an issue with my Xero payments?

- If you have issues creating a bill to pay in Xero, please contact Xero Customer Support (<https://central.xero.com/s/contact-support>).
- If you have doubt about how to add a Payment to your bill or creating a Batch payment for multiple bills using Modulr e-money account, please contact our customer support (support@modulrfinance.com).

Why are my Xero payments not showing in Modulr?

- Xero sends Bill payment information to Modulr, there could be different factors that could prevent a payment from being displayed in Modulr, most likely:
 - Modulr performs a series of validations when payment request arrives from Xero. If some of the criteria are not met, the payment will be reversed. Check if the invoice status has changed from Paid to Awaiting Payment. You can also go to the Bill and review the notes for more details of why the payment was reversed.
 - If the bill is still marked as Paid and not showing in the Modulr Portal, please contact our Customer support center to get more details.

Why are my Modulr statement lines not showing in Xero?

- In order for Modulr to be able to create statement lines in Xero, you have to sync your E-money account during the connection journey explained above. When the account is synced, it will be created as a Bank Account (if it hasn't exist) and then all Pay In or Pay Out transactions that happen in Modulr will be reflected as statement lines in Xero.
- Similar, in order to create a payment for a Bill you have to sync your E-money account so it can be used as Source Account.

Why has my payment failed?

- It could be situations where a payment or batch payment couldn't be executed for different reasons. On those scenarios, the payment will appear as failed on Pending Payment section in Modulr Portal and the Bill will move from Paid to Awaiting Payment in Xero, while the payment for that Bill is removed. The reasons for a failed payment could be numerous, for instance:
 - Beneficiary details not valid
 - No funds
 - Wrong currency

YOU'RE IN A TEST ENVIRONMENT API documentation Get in touch

QA **Modulr** xero-customer-onboarding-2409 Noe Connelly

Payments Batches Displaying payments from the last 7 days. Use search to find earlier payments.

Search and filter Clear filters

Date	From	To	References	Currency	Amount	Status
Tue 11 Oct 2022 3:02pm	xero-customer-onboarding-2409 zero-balance-account	Sup Lier 00-00-00 / 12345678 No Balance	Ext ref: 2a2ce4f5-2d37-4d61-867b-500eb7c2... BID: P11010WRZP	GBP	10.00	ERROR Source does not have enough balance

Payment set it as an error in Modulr

Why has my payment failed?

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Amount GBP
	No Balance	1.00	10.00	Direct Wages	No VAT	10.00
Subtotal						10.00
Total No VAT						0.00
TOTAL						10.00

Payment was reversed for the Bill and notes detailing the reason of the failure

Make a payment

Amount Paid: 10.00 | Date Paid: [dropdown] | Paid From: [dropdown] | Reference: [input] | **Add Payment**

History & Notes

Payment Reversed by System Generated on 11 Oct 2022 at 16:02PM
Payment reversed Supplier Services 2 for 10.00.

[Hide History \(5 entries\)](#) | [Add Note](#)

Changes	Date	User	Details
Payment Reversed	11 Oct 2022 16:02	System Generated	Payment reversed Supplier Services 2 for 10.00.
Note	11 Oct 2022 16:02	System Generated	Source does not have enough balance
Paid	11 Oct 2022 16:02	Ian Espiga	Payment made to Supplier Services 2 on 11 October 2022 for 10.00. This bill has been fully paid.
Approved	11 Oct 2022 15:46	Ian Espiga	No balance from Supplier Services 2 for 10.00.
Created	11 Oct 2022 15:46	Ian Espiga	No balance from Supplier Services 2 for 10.00.

How long does it take for Xero payments to show in Modulr?

- It normally takes a couple of seconds for Xero to notify the payment request and then for Modulr to validated it and create the payment request for your Bills.
- Please allow one to two minutes for a batch with the maximum of 40 payments.

Useful links

Please check out our User Guides for information on how to start using Xero with Modulr:

[Authy Setup](#)

[Adding Funds](#)

[Approving Payments](#)

[Adding Users](#)

